

St Joseph's School New Plymouth

Procedures and Planning for Alert Level 2

Information for Parents, Caregivers and Children

7th September 2021

School will return for students at Level 2 from Thursday 9th September.

DEVICES:

Returning Devices and Learning Materials:

All devices that students have borrowed during the Lockdown need to be returned to school on Thursday. Children will take these to their classroom before school please. Make sure chargers are also packed. Please return in the packaging that they were sent in. No paper learning tasks need to be returned. Any reading material/books can be returned to classroom teachers please.

HOW THE SCHOOL WILL OPERATE AT LEVEL 2:

Classrooms

- Hand sanitiser will be provided in every learning space. Hand sanitiser stations will be set up at a designated entry/exit of each classroom and students and staff will use this as they enter or exit a room.
- Additional disinfectant/cloths will be available in classrooms for children and teachers to sanitise spaces throughout the school day as required.
- The wearing of face masks is not mandatory for Primary Schools (Children U12 or Staff). If families make this choice for their children, we will support as best we can.
- Contacting teachers is best through email at this stage.
- A 'post box' will be on a table outside the office for anything that needs to be dropped in for the admin team. Email is best: admin@stjosephsnp.school.nz.

At Pick-Up & Drop-Off

- **Under Alert Level 2, parents and caregivers are not allowed inside the school buildings/grounds.**
- We wish to encourage a drop-off and pick-up only approach to restrict the number of '**adults on-site**'. Where possible there should be one person designated for pick-up and drop-off. Please be respectful of this and have clear plans in place for this with your children. We are aware that our very newest children or some of our children with additional needs may need some extra parental support.
- Staff will walk children across Devon St and St Aubyn St at the end of each day.
- Any adult entering the grounds must use the Covid 19 Track and Trace QR codes on the signage at all entrances and classrooms.
- Parents must maintain 1-2m distancing from other parents and children. Be aware of this when waiting at the crossing/going through the gates, etc.
- Students will not be allowed to enter the grounds or buildings before 8:15am.
- **Do not stay in the grounds at the beginning or end of the day. Do not stay with children after school to 'play'. Please do not congregate at the end of the day. All families and children not at OSCAR should have left the school grounds by 3pm.**

Class Numbers - Distancing

- There is no 'class bubble concept' at Alert Level 2 so there are no restrictions on groups of students mixing with others on-site.
- Break times will be as normal.
- Children and staff should be far enough away from each other so that they are not breathing on or touching each other.

In The Playground

- Physical education classes and break time activities can include access to sports equipment including playgrounds. Students will complete hand sanitation after using shared equipment.

Managing Attendance

- Students and staff will not attend school if they are unwell. Students and staff who become unwell during the school day are required to be sent home. If people are sick, they must stay home (phone Healthline or their GP and get tested if they have flu-like symptoms). Use the App to notify the school if a student is not attending school - please include a detailed reason.
- In school our contact tracing is a combination of timetable, attendance register and visitor register. These provide good information to health authorities if they need to contact people that might be considered a close contact of a confirmed case, and determine whether they will need to self-isolate. Everyone is encouraged to sign in using the Government Covid QR Code.

Cleaning & Hygiene

- Students and staff will use hand sanitiser when entering and exiting learning spaces and before and after break times.
- Cleaners will complete daily cleans in line with the Ministry of Health guidelines.
- At Alert Level 2 we will continue to follow good hygiene practices (coughing into elbows, handwashing / sanitiser and drying hands).

OSCAR

- OSCAR will be up and running at the start of Level 2 (operating from Thursday 9th September). The OSCAR Programme will be using the same protocols as the school. Parents do not enter the OSCAR building please. A staff member will sign your child out on the iPad. Please keep distancing in place from staff, other parents and other children.
- Please use AimyPlus to make bookings for this term. Any cancellations / non-attendance for existing bookings should be emailed to oscar@stjosephsnp.school.nz
- We will offer a Holiday Programme at Alert Level 1 or 2. Information for the upcoming holiday programme will be available next week.

God bless

Mike Dowd
Principal