

ST JOSEPH'S CATHOLIC SCHOOL

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17th June 2019

Dear Parents/Caregivers

## **IMPORTANT CHANGES TO OSCAR BOOKINGS**

Beginning with the July Holiday Programme, we will be using a new online system, **aimy Plus** to manage the way we look after your bookings. This online software has many benefits including your own Parent Portal where you can:

- Register and enrol your children
- Make bookings
- Make payments
- Update your personal information
- View bookings
- View invoices



You must be registered and have your children enrolled by the end of this term, 5<sup>th</sup> July, to ensure you are able to book your children into the July Holiday Programme. Term 3 OSCAR After School bookings will be available in the last week of this term. WINZ clients should complete their subsidy forms as per usual.

This process should only take you about ten minutes and the good news is you will never have to fill out another registration/enrolment for with us ever again!

## HERE'S WHAT YOU NEED TO DO:

- 1. Go to the following link address: <u>https://stjosephsnp.aimyplus.com</u>
- 2. Click the purple "register now" button.
- 3. Follow the registration process and enrol your children.
- 4. After this has been done, click the dashboard in the Menu Bar at the top of the screen to make a booking.
- 5. Click on the "make a booking" button and complete the booking into your desired programme.
- 6. Once completed, your booking is pending and will be confirmed within 24 hours.

Next: enjoy exploring your Parent Portal and finding out all the neat things you can do and see!

See these videos to help you along:

Login Page

**Dashboard Overview** 

Make a Term Booking

Make a Holiday Booking

If you have any problems, please contact the School Office on 758 0364 or email <u>admin@stjosephsnp.school.nz</u> or <u>oscar@stjosephsnp.school.nz</u> or <u>oscaraccounts@stjosephsnp.school.nz</u>.

MIKE DOWD Principal